Travel to Leipzig from Berlin by train

Delegates who arrive at an airport in Berlin (Tegel or Schönefeld) are offered

**high speed train first class ticket** to Leipzig at a preferential rate: return ticket 107.80 EUR

**high speed train second class ticket** to Leipzig at a preferential rate: return ticket 81 EUR

Upon selection and payment of this option during the registration process, you will be provided with a booking confirmation number required for issuing the ticket.

Your ticket for the train of your choice must be collected from a vending machine at the train station before departure. Detailed instructions can be found on the next page.

Seats in first class are usually available without reservation. However, if you wish to reserve your seat in advance, please use the [DB website](https://www.db.de) or go to the ticket desk at the train station. Seat reservations will incur an additional cost of 4,50 EUR per seat (9 EUR for a return trip).

The ticket is valid for a return trip to Leipzig on Intercity-Express trains (ICE) as well as EuroCity (EC) and InterCity (IC) trains and access to DB lounge at Berlin’s main train station **from 25 May 2020 till 31 May 2020** (inclusive).

**Please note:** the last train from Berlin to Leipzig departs from Berlin’s main train station at 21:28. To catch this train, passengers should land in Berlin no later than 20:00.

For passengers using this offer, **transfers between the airport and the train station in Berlin** facilitated by dedicated staff will be organised **from Monday 25 May till Friday 29 May incl.** (detailed description below).

**Please inform the Registration Help Desk about your itinerary at your earliest convenience to ensure you are provided with all the assistance you require.**
**Transfers airport/train station in Berlin**

**Arrivals**

Upon your arrival at the airport in Berlin (Tegel or Schönefeld) you will be met by a host at the arrival gate - look for a sign with the logo of the International Transport Forum. The host will escort you to the shuttle to Berlin main train station.

At Berlin’s main train station a host will meet you at the shuttle, assist with printing your ticket and direct you to the lounge or platform. Please have your booking confirmation number ready.

At Leipzig’s main train station please go to the Summit Transport Information Desk located opposite platform 10/11, where staff will provide advice on getting to your hotel or the conference center. *(Please note the desk at Leipzig main train station will operate from Tuesday 26 May to Friday 29 May inclusive. Passengers arriving on Monday are invited to use public transport.)*

**Departure**

The same process will be in place for the return journey:

At Leipzig main train station please go to the Summit Transport Information Desk. A host will escort you to your train.

At Berlin’s main train station you will be met by a host carrying a sign with the logo of the International Transport Forum and escorted to your shuttle to the airport (Tegel or Schönefeld).

This service at departure will be available up to and including Friday 29 May.
1. **Step 1**
   - On the ticket machine, select "Search for offers"

2. **Step 2**
   - In the search box, enter "TI". "Tix" will appear in the results on the right. Select "Tix"

3. **Step 3**
   - Select "Collection of prebooked tickets Bahn-Tix"

4. **Step 4**
   - Select "Identification at the card reader by credit card or BahnCard" or "Identification with order number"

5. **Step 5**
   - Put the identification card into the card reader or enter your order number and follow the menu guidance

6. **Step 6**
   - Select and check your purchase order and print out all receipts